**Naviance Features**

**Tabs**

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| ***Tabs***  | ***Features*** |
| *Courses Tab* *(Grades 9-12)*  | * Interests & Ideas: Explore Course Catalog
* Plan Coursework: Manage My Course Plans, View Multi-Year Plan
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| *Colleges Tab**(Grades 9-12)*  | * Colleges I’m Thinking About, Colleges I’m Applying To
* Research Colleges (various features such as SuperMatch, College Lookup, College Search, College Resources, etc.)
* Scholarships & Money (various searches such as Scholarship List, Scholarship Match, National Scholarship Search)

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| *Careers Tab**(Grades 6-12)**Self -Discovery Tab**(Grades 6-12)*  | * Explore Careers, Clusters and Pathways
* Various interest inventories/assessments such as:

-Personality -Career Interest Profiler-Career Cluster Finder |
| *About Me Tab (click on circle with Initials -upper right hand corner)**(Grades 6-12)* | * Resume builder
* Completed surveys
* Portfolio

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| *My Planner Tab (Grades 6-12)* | * Goals - Set annual goals with the support of your school counselor
* Tasks - See a list of tasks assigned to all students in your grade.
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**Features to Explore**

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| ***Feature*** | ***Description*** | ***How to Access*** |
| *My Planner**Grades 6-12* | * An online planner allows students to map individualized action plans towards their academic, personal, & career goals.

  | 1. Click the *My Planner* tab2. Click on Goals |
| *Résumé**Grades 6-12* | * Record your high school activities, awards, volunteer experience, etc.
* Rearrange your information into multiple printable versions of a résumé that you can use to present to potential employers or colleges.

  | 1. Click on the circle with your initials (upper right corner)2. Under Documents and Notes, select *Resume* |
| *Explore Interests & Careers**Grades 6-12* | * Take a career survey, a tool that can help you discover the types of work activities and careers that match your interests.  Use the results to explore suggested occupations; examine the education, training, and skills required [and where to obtain them], as well as wages typical for these occupations.

  | 1. Click the *Self Discovery* tab\*These surveys are taken during school. |
| *College Search**Grades 9-12* | * Set search criteria to yield a list of colleges to explore.  Save your search to access/modify later.
* Click on the various tabs of the college profile (*overview, studies, student life, admissions, and cost)* for additional information.
* Add colleges you’re interested in to your *Colleges I’m thinking about* list for future reference.  You will be notified by email when those colleges schedule a visit to WFB.
 | 1. Click the *Colleges* tab2. Click on *Find Your Fit* and/or *Research Colleges* |
| *College Maps**Grades 9-12* | * Groups types of colleges by location.  Click on a college to view its profile.
 | 1. Click the *Colleges* tab2. Click on *Research Colleges*, select *College Maps* |
| *Scholarship List**Grades 11-12* | * National, state, and local scholarship opportunities.
* Database lists entries by name, deadline, award amount, merit vs need-based and application requirements; click on a column header to sort entries.
* You can also browse by category to yield a search list relevant to your interests.

  | 1. Click the *Colleges* tab2. Click on *Scholarships & Money*  |

**College Application Statistics**

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| ***Feature*** | ***Description*** | ***How to Access*** |
| *Application History* *Grades 9-12* | Summary of WFB application results (admit, deny, waitlist/defer).   | Under any college profile, click on *Admissions* to see the graph/scattergram. |
| *College Compare**Grades 9-12* | Compare your GPA and test scores to the average GPA and test scores of WFB admitted students for colleges you are considering. School averages are displayed in green when your numbers are higher and in red when your numbers are lower than those of past-admitted students.  | 1. Click the *Colleges* tab.2. Click on *Colleges I’m Thinking About* 3. Click the *Compare Me* hyperlink above the table. |